

Partnership Fund Application 2018

The Partnership Fund exists to help Foodshare's Hunger Action Teams fight hunger in Greater Hartford. If you have a new idea for a project, please submit a completed application (next page below) or contact me so we can discuss and develop it together! While any nonprofit organization can apply, organizations that participate in a **Hunger Action Team**, or proposals submitted through a **Hunger Action Team** will be given preference.

FOCUS: Proposals must focus on new approaches, systems and/or projects that will help local communities **increase access to healthy, nutritious food for food insecure children**. A proposed project should represent a new initiative for the organization or significant improvement to existing programs/projects.

ONLY NONPROFITS: Applicants or a separate fiduciary must be a 501(c)3 nonprofit organization in good standing.

EVALUATION: Proposal evaluation criteria include:

- Up to \$5,000 may be awarded to single purpose projects where Partnership funding may be the only funding source.
- \$5,001 up to \$10,000 may be awarded to collaborative projects involving multiple organizations and must have multiple funding sources.
- Priority will be given to high-impact projects, as measured by the number of food insecure children served.
- Examples of projects that may qualify, but are not restricted to just these, include:
 - Increasing Summer Meals participation;
 - School Breakfast initiatives;
 - Addressing childhood obesity when the children are food insecure;
 - Embrace new technology and/or social media to increase access to healthy food.

APPLICATION DEADLINES:

- **April 9, 2018**
- **October 29, 2018**

Note: approved projects must be completed and awarded funds spent within 12 months of approval.

APPLICATION PACKET: The packet includes: the cover page (see below) and your responses to the five (5) questions shown in the "Project Information" section. The entire packet, including cover sheet, should be no longer than 5 pages. Please submit the completed application (via email, fax or mail) no later than deadlines above using contact information below.

Sincerely,

Sarah M Santora

Sarah Santora

ssantora@Foodshare.org

Community Involvement Manager

Phone: (860) 856-4355; Fax: (860) 286-7860

PARTNERSHIP FUND CONTACT INFORMATION

PROJECT TITLE

PROJECT MANAGER INFORMATION:

ORGANIZATION NAME

PROJECT MANAGER CONTACT PERSON

PROJECT MANAGER TITLE

PROJECT MANAGER EMAIL

PROJECT MANAGER PHONE

PROJECT MANAGER MAILING ADDRESS
CITY STATE ZIP

ASSOCIATED WITH WHICH HUNGER ACTION TEAM

PROJECT DESCRIPTION (UP TO 5 WORDS)

FIDUCIARY INFORMATION:

FIDUCIARY ORGANIZATION NAME (AWARD CHECK MADE PAYABLE TO)

FIDUCIARY CONTACT PERSON

FIDUCIARY TITLE

FIDUCIARY EMAIL

FIDUCIARY PHONE

MAILING ADDRESS WHERE AWARD CHECK TO BE SENT
CITY STATE ZIP

FEDERAL TAX ID OF ORGANIZATION OR FIDUCIARY

PARTNERSHIP FUND PROJECT INFORMATION

AMOUNT REQUESTED:

\$

Please address the questions below. You may attach supporting documentation and links, in an appendix, if needed. The total application packet, including cover sheet, should be no longer than 5 pages.

1. Please describe the project you wish to undertake with Foodshare through The Partnership Program.
2. What are your goals for the project? What challenges do you anticipate?
3. What do you expect the project to cost? Please list all expenses and all funding sources. What is your organization's current total annual expenses, (e.g., \$335,000 – Total Expenses budgeted for 2018)?
4. How will you measure success? What will Foodshare and its Hunger Action Team network learn from this project?
5. How will you continue this project once the Partnership funding has ended?

PARTNERSHIP FUND ONGOING COMMUNICATION & REPORTS

A critical component of a successful project involves ongoing communication and support between Foodshare, the project's partner(s) and the applicable Hunger Action Team. Details about the required mid-term and final reports will be provided by Foodshare at time of award.