Documentation of CSFP Civil Rights Training

Agency: _____

Date of Training	Person Trained	Title

Provide annually a copy of the **Civil Rights Training** to all front-line staff and volunteers who regularly interact with CSFP participants or who are responsible for determining participant eligibility.

Provide a copy of the Civil Rights Training to all **new** front-line staff and volunteers on an ongoing basis as part of their orientation process.

Keep this documentation form on file for at least three years.